

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
DECEMBER 14, 2011  
MINUTES

The meeting was called to order by President LeBlanc at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Craig Thompson, Mike Kusch, Tim Langer, Kent Rice, Sue Schultz,  
Donna Vrakas, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Mary Ann Beckman, Gregg Wiczorek  
Staff present: Michelle Altenberger, Adam Boldt, Kathie Mitich

The meeting was properly posted.

Moved by Zietlow, seconded by Rice to approve the minutes of the November 2, 2011, Special Board meetings, the November 9, 2011, Special Board meeting, and the November 9, 2011, Regular Board meeting as presented. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the operating bill list and pay vouchers 133127-133254, 133257-133370, 133372-133378, 133380-133382, 133385, 133387-133400, 133402-133418, and 201100231-201100264 in the amount of \$1,398,527.16. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Ms. Michelle Altenberger and Mr. Adam Boldt, school psychologists, presented information regarding their roles and responsibilities in regard to services they provide to students and explained their involvement in both mandated and non-mandated activities.

Dr. Beckman provided an update on two recent incidents that occurred in the community involving students with disabilities and shared information regarding steps that have been taken to address these matters in the future.

The Board of Education reviewed the 2011/2012 staff/student recognition list to-date and determined the Board representative(s) for each event.

Mr. Wiczorek announced that one of our seniors, Patrick Eisenhower, was selected as a student delegate to the United States Senate Youth Program, where he will participate in "Washington Week," a week-long government and leadership education program, which will be held in Washington, D.C., in March 2012. Patrick will also be awarded a \$5,000 college scholarship. Two student leaders from each state and the District of Columbia are selected to attend the program, which is a unique educational experience for outstanding high school students interested in pursuing careers in public service. Patrick is also active in the Midwest JSA (Junior State of America) as a Wisconsin Senator and member of the Joint Cabinet.

CURRICULUM – Committee member Zietlow reported on the November 11, 2011, meeting.

Moved by Zietlow, seconded by Rice to approve the English 9 CORE and Social Studies 9 CORE curriculum proposal, the Integrated Learning Academy (ILA) curriculum proposal, and the AP Human Geography with English 9 Honors curriculum proposal, as recommended by the Curriculum Committee. Motion Carried.

Moved by Rosch, seconded by Thompson to approve English 9 and Social Studies 9 as requirements for graduation beginning with the 2012/2013 school year, as recommended by the Curriculum Committee. Motion Carried.

Chairperson Schultz reported on the November 18, 2011, meeting.

Moved by Kusch, seconded by Zietlow to approve the 2012/2013 Course Guide, as recommended by the Curriculum Committee. Motion Carried.

Moved by Kusch, seconded by Rosch to approve the 2012/2013 Student Services Guide, as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the 2012 Summer School Course Guide, as recommended by the Curriculum Committee. Motion Carried.

Moved by Langer, seconded by Rice to approve the gender specific health classes proposal, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for January 26, 2012, at 7:00 a.m.

FINANCE & LEGISLATION – Chairperson Thompson reported on the November 22, 2011, meeting.

Moved by Thompson, seconded by Zietlow to accept the 2010/2011 Financial Audit Report, as recommended by the Finance Committee. Motion Carried.

Mr. Kopecky reported that the 2012/2013 budget development process has begun. The personnel budget development process will involve securing bids in the areas of dental, life, and long-term disability insurance. The Waukesha County Health Insurance Cooperative will review preliminary health insurance renewal rates in early February 2012.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the December 7, 2011, meeting. The committee discussed short-term use options for 33 acres of the Vilter farm, which the district will take possession of on January 1, 2012. They also discussed possible solutions for the theater department's storage of equipment and supplies relative to the fine arts program and continued their discussion of the terms of the Lake Country Chiefs contract extension and gift agreement.

The committee reviewed bids from four contractors for the 2012 South Campus Roof Rehabilitation Prevailing Wage Project and accepted the recommendation to award the Base Bid AUHSD-01 and Alternate Bid – 01 to Langer Roofing & Sheet Metal, Inc., for a total of \$173,535 (lowest overall pricing). The cost of the project, including the additional cost of \$5,500 for architectural consulting services, was included in the approved 2011/2012 budget.

The committee continued their discussion of the results of the community survey and report provided by School Perceptions as it relates to land and facility use planning development. A Special Board of Education meeting was scheduled earlier this evening to provide all members the opportunity to share their thoughts and perspectives regarding the community feedback on the Facilities Community Task Force (FCT) findings and recommendations and determine the next steps the district will take in response to these efforts. The FCT and Arrowhead Center for the Arts (ACA) will be invited to a future Buildings and Grounds Committee meeting to communicate the direction/response the district will take in regard to this matter.

Moved by Kusch, seconded by Rice to approve the future purchase of a snow plow truck from the general fund balance not to exceed \$30,000 plus the trade-in value of traded in snow plow truck(s). Motion Carried.

The next Buildings and Grounds Committee meeting is scheduled for January 11, 2012, at 5:30 p.m.

PERSONNEL – Chairperson Rosch reported on the November 17, 2011, meeting.

Moved by Schultz, seconded by Zietlow to approve the 2012/2013 school calendar, as revised. Motion Carried.

Moved by Kusch, seconded by Thompson to approve the 2012 summer school compensation rates as recommended by the Personnel Committee. Motion Carried.

Mr. Rosch also reported on the December 6, 2011, Quality Assurance Team (QAT) meeting. A list of issues to be addressed is being categorized and prioritized.

POLICY –

Moved by Rice, seconded by Zietlow to eliminate current Policy 511. Discrimination Complaint Policy\*\*, as presented this evening for a second and final reading. Motion Carried.

Moved by Rice, seconded by Zietlow to renumber/rename current Policy 512. Pupil Non-Discrimination Policy to Policy 511. Nondiscrimination\*\*, as presented this evening for a second and final reading. Motion Carried.

Chairperson Kusch reported on the November 17, 2011, meeting.

Moved by Zietlow, seconded by Rosch to approve new Policy 813.1 Purchasing Card Program\*\*, as recommended by the Policy Committee. Motion Carried.

Moved by Rosch, seconded by Thompson to approve the Career Lifetime Achievement proposal, as recommended by the Policy Committee. Motion Carried.

Moved by Kusch, seconded by Langer to approve revised Policy 513. Fair Employment Policy\*\*, as presented. Motion Carried.

Moved by Rice, seconded by Rosch to approve the proposed changes to Series 700 – Personnel policies/procedures, as recommended by the Policy Committee. After further discussion, Al Zietlow called for the question. Motion Carried.

The next Policy Committee meeting is scheduled for January 19, 2012, at 7:00 a.m.

WASB – Mr. Zietlow reviewed the WASB Report to the Membership on 2012 Resolutions, prepared by the WASB Policy and Resolutions Committee. Mr. Zietlow will attend the WASB Delegate Assembly on January 18, 2012, and vote on the 2012 Resolutions on behalf of the Arrowhead School District. Board members should share their comments or recommendations with him prior to the Assembly.

Mr. Zietlow also noted that the State Education Convention is scheduled for January 18-20, 2012, at the Frontier Airlines Center in Milwaukee.

CESA – Mr. Zietlow reported on the status of current initiatives at CESA #1.

#### NEW BUSINESS:

Moved by Kusch, seconded by Rosch to approve the following administrative contracts, as recommended by the Personnel Committee: 2012/2013 and 2013/2014 – Sue Casetta, Cheryl Kaiser, Peter Nejedlo, Terese Neumann-Hayes, David Olenchek, Debra Paradowski, and Donna Smith; 2012/2013 – Kevin Lipscomb and Michael Ward; and to approve the cocurricular contracts for Mike Gnewuch (Head Power Lifting Coach) and Vince Mancuso (Asst. Power Lifting Coach). After further discussion of the contracts, Al Zietlow called for the question. Aye – 8 and No – 1 (Langer). Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the School District of Elmbrook 66.03 Contractual Agreement for 2012/2013 as presented. Motion Carried.

Moved by Kusch, seconded by Zietlow to approve the 2011/2012 budget adjustment associated with the November 9, 2011, long-term bond refinancing transaction. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the conflict waiver with Godfrey & Kahn, S.C., as presented. Aye – 0 and No – 9. Motion Defeated.

Moved by Rosch, seconded by Kusch that pursuant to State Statute 19.85(1)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Student incident reports
- Superintendent's mid-year review

Roll Call Vote: Rice – aye, Kusch – aye, Schultz – aye, Rosch – aye, LeBlanc – aye, Vrakas – aye, Zietlow – aye, Thompson – aye, Langer – aye. Motion Carried.

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Moved by Rosch, seconded by Kusch to move into open session.

Roll Call Vote: Kusch – aye, Langer – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Vrakas – aye, Zietlow – aye. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Kusch, seconded by Rosch to adjourn. Motion Carried.

The meeting adjourned at 11:28 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk